HELPRINGHAM PARISH COUNCIL
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NOTES for MEETING HELD ON **WEDNESDAY 11th November 2026**

PRESENT:
Councillors: Julie Frizzell (Chair), Geoff Hotchkin (Vice-Chairman), George Frizzell, Mark Robinson, Steve Waterfield, John Pittock, Adam Young
Clerk/RFO: Judy Pittock
Councillor Russell Jackson
Two members of the public

PUBLIC FORUM 7pm-7.19pm
The following items were discussed with the attending members of public:

Ladbroke Close/School Lane footpath – it was confirmed this land is actually owned by two adjacent householders and that they would now take over responsibility for maintenance of the grass and overhanging trees along the path. The Parish Council advised that LCC Highways should be approached re maintenance of the tarmac path, the lamppost and the missing footpath sign. The Clerk will pass on contact details for the LCC footpaths officer and Cllr David East.

HTS Planning – a potential breach of historic planning conditions regarding fencing at the site was brought to the attention of the Parish Council and discussion was held about this and issues of noise from the site. The resident had been working with the District Councillor to try and find some resolution to the issues via the Planning Department and Environmental Health. It was reiterated that the Parish Council itself has no power to influence the planning officer.

The Public Forum ended at 7.19pm and the meeting was then opened.

120/27 WELCOME REMARKS BY THE CHAIRMAN
The Chair welcomed everyone to the meeting and the Councillors joined in a moment of reflection for Remembrance Day.

121/27 APOLOGIES FOR ABSENCE
No apologies for absence were received.

122/27 SIGNING OF THE MINUTES
It was resolved to approve as a correct record the Minutes of the Parish Council Meeting held on 21st October 2026.

123/27 DECLARATION OF PECUNIARY INTEREST & DISPENSATIONS
No declarations of interest were made.

124/27 REPORTS FROM COUNTY and DISTRICT COUNCILLORS
No report had been received from Councillor David East. The report from Councillor Russell Jackson is attached.

125/27 CLERK and COUNCILLORS REPORTS ON OUTSTANDING MATTERS
Digital Hub – a session had been held on 3rd November with two attendees. No update had been received from NKDC regarding poster and flyers.

Noticeboard – unfortunately the glue used to attach the pinboard had failed. Cllr Pittock had purchased an alternative adhesive following advice from Greenbarne who supplied the noticeboard. One side of the noticeboard has already been removed to re-stick the pinboard with the other side due to follow.

Station Road flooding – LCC Highways had confirmed that this would be carried out but no date had been set for the work. Cllr East will contact Black Sluice to see if they can carry out any work.

White gates for village entrances – carry over until next meeting.

Gov.uk email addresses – the format of the addresses was agreed and the clerk will set them up in December to start use from 1st January 2027. The query re administration of accounts particularly when councillors leave had been resolved. A Code of Conduct for Use of Emails will be presented at the December meeting.

Ladbroke Close/School Lane footpath – this matter was covered in the Public Forum

126/27 PLANNING APPLICATIONS

The following planning applications were discussed:

- **26/0707/FUL Ambler House, Station Road –** Change of use of land to domestic garden including the erection of garage and hardstanding and re-profiling of the land (part retrospective). It was resolved that the Parish Council would object to the application due to the scale and nature of the proposed development being excessive and out of keeping with the appearance of the site and its surroundings
- **26/0774/FUL HTS Vehicle Sales, Station Road** – thanks were extended to Councillor Jackson for the help and advice he had given to a parishioner on this matter. It was resolved that, although the Parish Council sympathised with the parishioner it would not make any further observations to the Planning Department.

127/27 POLICIES FOR REVIEW

It was resolved to re-adopt the Standing Orders.

128/27 FINANCE

128/27.1 It was resolved to accept documents presented by the RFO including:

- Bank reconciliation
- Actual v budget figures
- Cashflow

128/27.2 It was resolved to approve payments presented at the meeting totalling £909.36. Payments were processed online at the meeting.

CJP Garden Services	Inv 1195, 1202	£463.50	No VAT
Clerk's Wages	Oct26	£342.00	No VAT
HMRC	PAYE Oct26	£57.20	No VAT
Cllr Julie Frizzell	Memorial Poppy wreath	£31.50	No VAT
Cllr John Pittock	Screwfix – adhesive for noticeboard	£15.16	No VAT

128/27.3 The following Direct Debit payments since 21/10/26 were noted:

22/10/26	E.ON Next inv25	£20.50	£0.98
31/10/26	Bank Charges Sep26	£7.00	No VAT

128/27.4 There had been no receipts since 21/10/26.

128/27.5 Bank checks by signatories – carried over the next meeting.

129/27 GRANTS

Grant applications received for 2027/28 had been received from Citizens Advice and Heckington Area Voluntary Car Service. These will be carried over for further discussion.

An application had also been received for £70 to cover some of the costs for the Helpringham Memorial Hall Christmas Breakfast and Helpringham Christmas Decorations Trail. It was agreed to ward the full amount requested.

130/27 GRASS CUTTING and POND AREA

Cllr George Frizzell reported that the last grass cut of the season had now been done. It was resolved that School Lane could now be removed from the annual grass cutting contract. Clearance around the pond area will be carried out during November or December. Cllrs George Frizzell and Mark Robinson will liaise re the skip for removal of green waste.

131/27 CEMETERY/IT/SPEED AWARENESS

Cllr George Frizzell reported:

Cemetery – there had been no interments or memorial requests since the last meeting.

IT - a new link to **plota** had been added to the planning page on the Parish Council website. This gives live information about planning applications with direct links to the NKDC Planning Portal. Links will now be put on the Parish Council Facebook page for various NKDC and LCC surveys to enable parishioners to take part.

Speed awareness – the October 2026 statistics were discussed (report attached). These show that there are still no frequent speed issues in the village.

132/27 HIGHWAY MATTERS

The following Highway matters were noted:

- TTR019349 – Emergency Public Right of Way Closure Order 28/10-17/11/26 – Helpringham PROW 1/6 (closed at railway footbridge) for footbridge repairs on behalf of Network Rail
- TTR019373 - Emergency Public Right of Way Closure Order 18/11-23/12/26 – Helpringham PROW 1/6 (closed at railway footbridge) for footbridge repairs on behalf of Network Rail
- Update on FixMyStreet issues:

Date Reported	Ref No	Location	Issue	Status
3/9/26	2903909	Station Road	Hedges encroaching on footpath	28/10/26 Legal process instigated

133/27 LINCOLNSHIRE RESERVOIR

- Anglian Water Community Engagement – 4/10/26 2pm-7pm Helpringham Memorial Hall – Cllr Pittock reported that he had pointed out to the Anglian Water representatives that they needed to make their information more appropriate to the demographic of the village. However the information on display had improved since the previous engagement session, in particular a 3D model of the proposed reservoir bank had now been made.
- The concerns contained in an email from a parishioner re access from the village to surrounding areas during construction were noted.

134/27 USE of AI and DIGITAL RECORDING TECHNOLOGY for COUNCIL ADMINISTRATION

- It was resolved that audio recording devices would not be used to assist with the preparation of meeting minutes and council administration.
- It was resolved that the Clerk should use the free version of the AI assistant GovAssist to check that documents produced conform with governance requirements. Usage will be reviewed to see if a subscription is required.

135/27 MATTERS AFFECTING THE VILLAGE/CORRESPONDENCE

The following correspondence was discussed:
20/10/26 - Request to carry out paleontological and paleo-geological fieldwork in and around the village – it was resolved that permission would be granted to use the Sheep Dip area and Cllrs Julie and George Frizzell would also speak to the applicant about possibly using their land.
22/10/26 - NKDC – Invitation to apply for litter picking funding (closing date for applications 11/12/26) – it was resolved not to apply for any funding.
29/10/26 - LCC – House Waste Recycling Centre Booking System from 7/12/26 – Cllr George Frizzell confirmed that the information was being displayed on the Facebook pages and the Clerk will issue flyers at the Community Café and Luncheon Club.

Congratulations were extended to Cllr Hotchkin for his nomination as a finalist in the NKDC Community Champion Longstanding Contribution award.

136/27 ITEMS FOR INCLUSION ON NEXT AGENDA

No items were put forward for the next agenda.

137/27 DATES FOR NEXT MEETINGS

The date of the next meeting is 9th December 2026, 7.00pm.
Meetings in 2027 will be held on the second Wednesday of the month..
All meetings will be held in the Memorial Hall, Helpringham.