HELPRINGHAM PARISH COUNCIL
clerk@helpringhamparishcouncil.gov.uk
helpringham.parish.lincolnshire.gov.uk

NOTICE OF MEETING AND AGENDA FOR **WEDNESDAY 11th November 2026**

Dear Councillor,

You are hereby summoned to attend the next meeting of Helpringham Parish Council, which will be held on Wednesday 11th November 2026 commencing at 7.00pm. The meeting will be held in the Memorial Hall.

There will be a ten minute public forum prior to the commencement of business from 7.00-7.10pm. During this time members of the public may ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but are not permitted to speak during the meeting.

Signature ……*Judy Pittock*…….*Clerk* to the Council Date 6/11/2026

AGENDA

120/27 WELCOME REMARKS BY THE CHAIRMAN

121/27 APOLOGIES FOR ABSENCE
To receive apologies for absence and resolve to accept reasons for absence.

122/27 SIGNING OF THE MINUTES
To resolve to approve as a correct record the Minutes of the Parish Council Meeting held on 21st October 2026.

123/27 DECLARATION OF PECUNIARY INTEREST & DISPENSATIONS
To receive declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensations.

124/27 REPORTS FROM COUNTY and DISTRICT COUNCILLORS

125/27 CLERK and COUNCILLOR'S REPORTS ON OUTSTANDING MATTERS
To note the items that had been actioned by the Clerk and Councillors since the last meeting and to discuss any that need further action.

- Digital Hub update
- Noticeboard
- Station Road flooding
- Update on cost of installing White gates at village entrances
- Update on Ladbroke Close footpath
- Gov.uk email addresses

126/27 PLANNING APPLICATIONS
To discuss any planning applications/decisions received including:

- **26/0707/FUL Ambler House, Station Road –** Change of use of land to domestic garden including the erection of garage and hardstanding and re-profiling of the land (part retrospective).
- **26/0774/FUL HTS Vehicle Sales, Station Road** – to discuss whether further observations should be submitted.

127/27 POLICIES FOR REVIEW
To review and resolve to re-adopt the Standing Orders.

128/27 FINANCE

128/27.1 To review and resolve to accept documents presented by the RFO including:

- Bank reconciliation
- Actual v budget figures
- Cashflow

128/27.2 To resolve to approve payments presented at the meeting: .

CJP Garden Services	Inv 1195, 1202	£463.50	No VAT
Clerk's Wages	Oct26	£342.00	No VAT
HMRC	PAYE Oct26	£57.20	No VAT
Cllr Julie Frizzell	Memorial Poppy wreath	£31.50	No VAT
Cllr John Pittock	Screwfix – adhesive for noticeboard	£39.99	No VAT

128/27.3 To note Direct Debit payments since 21/10/26:

22/10/26	E.ON Next inv25	£20.50	£0.98
31/10/26	Bank Charges Sep26	£7.00	No VAT

128/27.4 To note receipts since 21/10/26.

128/27.5 Confirmation of bank checks by signatories.

129/27 GRANTS

To discuss grant applications received for 2027/28 and grants for community Christmas projects.

130/27 GRASS CUTTING and POND AREA

- To discuss changes to the areas currently included in the grass cutting contract.
- Update on tidying of pond area.

131/27 CEMETERY/IT/SPEED AWARENESS

- To receive reports from Cllr George Frizzell.
- To discuss the addition of a new link on the Parish Council website for Planning Applications and potential links for various LCC and NKDC surveys.

132/27 HIGHWAY MATTERS

To note or discuss Highway matters including:

- TTR019349 – Emergency Public Right of Way Closure Order 28/10-17/11/26 – Helpringham PROW 1/6 (closed at railway footbridge) for footbridge repairs on behalf of Network Rail
- TTR019373 - Emergency Public Right of Way Closure Order 18/11-23/12/26 – Helpringham PROW 1/6 (closed at railway footbridge) for footbridge repairs on behalf of Network Rail
- Update on FixMyStreet issues:

Date Reported	Ref No	Location	Issue	Status
3/9/26	2903909	Station Road	Hedges encroaching on footpath	28/10/26 Legal process instigated

133/27 LINCOLNSHIRE RESERVOIR

- Feedback from Anglian Water Community Engagement – 4/10/26 2pm-7pm Helpringham Memorial Hall
- Parishioner concerns re access from the village to surrounding areas during construction.

134/27 USE of AI and DIGITAL RECORDING TECHNOLOGY for COUNCIL ADMINISTRATION

- To consider the use of AI tools and audio recording devices to assist with the preparation of meeting minutes and council administration. To review the associated governance including data protection, confidentiality, transparency implications and retention, storage and deletion of recordings in accordance with GDPR.
- To consider whether to subscribe to GovAssist or a similar AI service.

135/27 MATTERS AFFECTING THE VILLAGE/CORRESPONDENCE

To discuss correspondence received and other matters affecting the village including:
20/10/26 - Request to carry out paleontological and paleo-geological fieldwork in and around the village.
22/10/26 - NKDC – Invitation to apply for litter picking funding (closing date for applications 11/12/26)
29/10/26 - LCC – House Waste Recycling Centre Booking System from 7/12/26

136/27 ITEMS FOR INCLUSION ON NEXT AGENDA

137/27 DATES FOR NEXT MEETINGS

To agree the date of the next meeting (9th December 2026, 7.00pm) and meeting dates for 2027.
All meetings will be held in the Memorial Hall, Helpringham.