

NOTICE OF MEETING AND AGENDA FOR **WEDNESDAY 9th SEPTEMBER 2026**

Dear Councillor,

You are hereby summoned to attend the next meeting of Helpringham Parish Council, which will be held on Wednesday 9th September 2026 commencing at 7.30pm. The meeting will be held in the Memorial Hall.

There will be a ten minute public forum prior to the commencement of business from 7.30-7.40pm. During this time members of the public may ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but are not permitted to speak during the meeting.

Signature*Judy Pittock*..... Clerk to the Council Date 4/9/2026

AGENDA

85/27 WELCOME REMARKS BY THE CHAIRMAN

86/27 APOLOGIES FOR ABSENCE

To resolve to accept reasons for absence

87/27 SIGNING OF THE MINUTES

To resolve to accept the Clerk's notes of the last Parish Council Meeting held on 19th August 2026.

88/27 DECLARATION OF PECUNIARY INTEREST & DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011

89/27 REPORTS FROM COUNTY and DISTRICT COUNCILLORS

90/27 CLERK and COUNCILLOR'S REPORTS ON OUTSTANDING MATTERS

To note the items that had been actioned by the Clerk and Councillors since the last meeting and to discuss any that need further action.

- Pond Area – to confirm when CJP will tidy up the area
- CIL Report submitted 1/9/26
- Cloud storage
- Digital Hub update
- VAT Reclaim

91/27 PLANNING APPLICATIONS

To discuss any planning applications/decisions received including:

- **26/0985/LDEXI – Highgate Factory, High Gate** – Application for a lawful development certificate for use as residential dwelling.
- **26/1016/FUL – 26 Shepherds Lane, Helpringham** – erection of 1no. detached bungalow.

92/27 POLICIES FOR REVIEW

To discuss requirements for new policies and review and resolve to adopt the following policies:

- Financial Regulations
- Code of Conduct
- Social Media Policy
- Health and Safety
- Communications Protocol
- Media Policy

93/27 FINANCE

93/27.1 To review and resolve to accept documents presented by the RFO including:

- Bank reconciliation
- Actual v budget figures
- Cashflow

93/27.2 To resolve to approve payments presented at the meeting totalling £940.72: .

CJP Garden Services	Inv 1143	£401.60	No VAT
Clerk's Wages	Aug26	£358.14	No VAT
Clerk's Expenses	Stamp, lanyards and nametag refills	£13.78	No VAT
HMRC	PAYE Aug26	£40.20	No VAT
Memorial Hall	Jul/Aug/Sep26	£42.00	No VAT
Victoria Clark	Inv 260904HTC - interim audit	£85.00	No VAT

93/27.3 To note Direct Debit payments since 19/8/26:

19/8/26	E.ON Next inv23	£19.12	£0.96
31/8/26	Bank Charges Aug26	£7.00	No VAT

93/27.4 To note receipts since 19/8/26.

1/9/26	HMRC – VAT Reclaim	£372.61
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93/27.5 Confirmation of bank checks by signatories.**94/27 INTERIM AUDIT**

To discuss and resolve to adopt the Interim Audit Report including.

95/27 GRASS CUTTING CONTRACT

To resolve to either extend the current contract to 31/10/27 or invite tenders for the 2027-2029 years.

96/27 CEMETERY

To receive reports from Cllr George Frizzell.

97/27 HIGHWAY MATTERS

To discuss Highway matters including:

- Update on request for extension of the 30mph on Station Road to the railway bridge.
- To discuss the installation of white gates at the entrances to the village as a calming method.
- Overview of legal and B1394 correspondence update.
- TTR018500 and TTR018519 B1394, Hale Road adjacent to Helpringham Eau – 40mph speed limit order 28/8/26-30/11/26
- Road by Knott Hall Gardens – ongoing flooding issue.
- Update on FixMyStreet issues:

Date Reported	Ref No	Location	Issue	Status
17/7/26	9783809	Station Road	Obscured speed sign	3/9/26 - Cleared
1/9/26	2903646	Village green	Potholes	3/9/26 – Work has been issued to delivery gang
3/9/26	2903909	Station Road	Hedges encroaching on footpath	

98/27 MATTERS AFFECTING THE VILLAGE/CORRESPONDENCE

To discuss correspondence received and other matters affecting the village including:

28/8/26 – NKDC – consultation on application of special expenses in relation to the maintenance of closed churchyards.

99/27 HR MATTERS

- To resolve to move into closed session to consider confidential matters in accordance with the **Public Bodies (Admission to Meetings) Act 1960**. In accordance with regulations any public and press are required to leave the meeting at this stage – Following receipt of the NALC Pay Award for 1/4/26, to confirm backpay due to clerk.

100/27 ITEMS FOR INCLUSION ON NEXT AGENDA**101/27 DATES FOR NEXT MEETINGS**

All meetings will be held in the Memorial Hall, Helpringham.

14 th October 2026 7.30pm	11 th November 2026 7.00pm.	9 th December 2026 7.00pm
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