

NOTICE OF MEETING AND AGENDA FOR WEDNESDAY 19th AUGUST 2026

Dear Councillor,

You are hereby summoned to attend the next meeting of Helpringham Parish Council, which will be held on Wednesday 9th August 2026 commencing at 7.30pm. The meeting will be held in the Memorial Hall.

There will be a ten minute public forum prior to the commencement of business from 6.50-7.00pm. During this time members of the public may ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but are not permitted to speak during the meeting.

Signature*Judy Pittock*.....Clerk to the Council Date 14/8/2026

AGENDA

69/27 WELCOME REMARKS BY THE CHAIRMAN

70/27 APOLOGIES FOR ABSENCE

To resolve to accept reasons for absence

71/27 SIGNING OF THE MINUTES

To resolve to accept the Clerk's notes of the last Parish Council Meeting held on 8th July 2026.

72/27 DECLARATION OF PECUNIARY INTEREST & DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011

73/27 REPORTS FROM COUNTY and DISTRICT COUNCILLORS

74/27 CLERK and COUNCILLOR'S REPORTS ON OUTSTANDING MATTERS

To note the items that had been actioned by the Clerk and Councillors since the last meeting and to discuss any that need further action.

- | | |
|---|---|
| • Digital Hub including approval for purchase of lanyards, WiFi and update on insurance | • Pond Area – county councillor voluntary work and quotes |
| • Accessibility of pathways in village | • Speed sign data |
| • CEP volunteers | |

75/27 PLANNING APPLICATIONS

To discuss any planning applications/decisions received.

- **26/0774/FUL – HTS Vehicle Sales Ltd, Station Road, Helpringham** - Erection of extension to existing workshop.
- **26/0476/FUL – Devonport Farm, North Drove, Helpringham Fen** - Change of use from agricultural barn to dwelling. Application withdrawn.
- **26/0914/FUL – Continued retention of 10no groundwater monitoring boreholes.**

76/27 POLICIES FOR REVIEW

To discuss requirements for new policies and review and resolve to adopt the following policies:

- | | | |
|----------------------------|------------------------------------|-----------------------------------|
| • Data Protection | • Data Breach | • Freedom of Information Requests |
| • General Privacy | • General Privacy Notice for Staff | |
| • Subject Access Procedure | • Record Retention Policy | |

77/27 FINANCE

77/27.1 To review and resolve to accept documents presented by the RFO including:

- Bank reconciliation
- Actual v budget figures
- Cashflow

77/27.2 To resolve to approve payments presented at the meeting totalling £2170.29: .

CJP Garden Services	Inv 1119, 1128, 1129, 1133	£1469.60	No VAT
Clerk's Wages	July 2026	£364.80	No VAT
Clerk's Expenses	Paper	£11.89	No VAT
PKF Littlejohn	Inv SB20260051 External Audit Fee	£252.00	£42.00
S A Accounts	Inv 2693 Payroll provider to 5Apr26	£72.00	£12.00

77/27.3 To note Direct Debit payments since 8/7/26:

21/7/26	E.ON inv0022 – memorial light electricity	£21.08	£1.00
31/7/26	Unity Trust Bank – service charges	£7.00	No VAT

77/27.4 To note receipts since 8/7/26.

8/7/26	E Gill & Sons Inv74	£60.00
13/7/26	William Kent Memorials Inv55	£70.00
22/7/26	William Kent Memorials Inv75	£60.00

77/27.5 Confirmation of bank checks by signatories.

78/27 AGAR

To prepare a Notice of Conclusion of Audit for AGAR year ended 31/3/26.

79/27 CEMETERY

To receive reports from Cllr George Frizzell.

80/27 HIGHWAY MATTERS

To discuss Highway matters including:

- Update on request for extension of the 30mph on Station Road to the railway bridge.
- Overview of legal and B1394 correspondence update.
- Road by Knott Hall Gardens – ongoing flooding issue.
- Overgrown vegetation on railway bridges.
- Update on FixMyStreet issues:

Date Reported	Ref No	Location	Issue	Status
07/05/2026	2890784	Wheelwright Lane	Overgrown hedge	25/6/26 Enforcement action in place. 12/8/26 – Requested update.

81/27 MATTERS AFFECTING THE VILLAGE/CORRESPONDENCE

To discuss correspondence received and other matters affecting the village including:

- Helpringham Feast – to note the receipt of Risk Assessment and insurance cover.
- 14/7/26 – Household Waste Recycling Centre update.
- Local Government Reorganisation.
- Community Emergency Response Teams Tabletop exercise – 29/9/26 6-8pm
- Community Resilience Conference 7/10/26 9am-4pm, Petwood Hotel, Woodall Spa
- LCC Councillor Community Grant Fund 2026/27
- NK Parish and Town Council Forum 8/9/26 10.30-12noon
- Lincolnshire Fire and Rescue Response Review Engagement – share feedback via Let's Talk Lincolnshire until 23/8/26.
- New Street/NKDC/National Grid

82/27 HR MATTERS

- *To resolve to move into closed session to consider confidential matters in accordance with the **Public Bodies (Admission to Meetings) Act 1960**. In accordance with regulations any public and press are required to leave the meeting at this stage - To discuss staff contract revision and pay award following award of CiLCA qualification.*

83/27 ITEMS FOR INCLUSION ON NEXT AGENDA

84/27 DATES FOR NEXT MEETINGS

All meetings will be held in the Memorial Hall, Helpringham.

9 th September 2026 7.30pm.	14 th October 2026 7.30pm	11 th November 2026 7.00pm.	9 th December 2026 7.00pm
--	--------------------------------------	--	--------------------------------------