

NOTICE OF MEETING AND AGENDA FOR WEDNESDAY 11th FEBRUARY 2026

Dear Councillor,

You are hereby summoned to attend the next meeting of Helpringham Parish Council, which will be held on 11th February 2026 commencing at 7pm. The meeting will be held in the Memorial Hall.

There will be a ten minute public forum prior to the commencement of business from 7.00-7.10pm. During this time members of the public may ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but are not permitted to speak during the meeting.

Signature*Judy Pittock*.....*Clerk to the Council* Date 6/2/2026

AGENDA

155/26 WELCOME REMARKS BY THE CHAIRMAN

156/26 APOLOGIES FOR ABSENCE

To resolve to accept reasons for absence.

157/26 SIGNING OF THE MINUTES

To resolve to accept the Clerk’s notes of the last Parish Council Meeting held on 15th January 2025.

158/26 DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.

159/26 REPORTS FROM COUNTY and DISTRICT COUNCILLORS

160/26 CLERK and COUNCILLOR’S REPORTS ON OUTSTANDING MATTERS

To note the items that had been actioned by the Clerk and Councillors since the last meeting.

- Maintenance of Remembrance memorial, Little Hale Rd Cemetery gates and Old Cemetery railings.
- Speed awareness sign battery.
- Bin and seats – update on installation.
- Noticeboard repair
- Christmas tree
- Pinfold rent contract

161/26 INTERIM AUDIT

To discuss the interim audit.

162/26 POLICIES FOR REVIEW

To discuss requirements for new policies and review and resolve to adopt the following policies:

• IT Policy	• Recording and Filming Meetings Protocol
• Training and Development	• Risk Register

163/26 FINANCE

163/26.1 To resolve to accept following documents presented by the RFO for the period 1/4/25-11/2/26:

- Bank reconciliation
- Actual v budget figures

163/26.2 To resolve to approve payments presented at the meeting:

Victoria Clark	Inv260116HPC – interim audit	£70.00	No VAT
Clerk’s Wages	January 2026	£257.20	No VAT
HMRC	PAYE January 2026	£64.40	No VAT
Clerk’s Expenses	Polishing cream	£36.79	£6.13
Elan City	Invs 03133/03132 - speed sign warranty	£716.40	£119.40

163/26.3 To note Direct Debit payments since 15/1/26:

21/1/26	E.ON inv0016 – memorial light electricity	£26.47	£1.32
31/1/26	Unity Trust Bank – service charges	£6.00	No VAT

163/26.4 To note the following receipts since 15/1/26:

29/1/26	Colin Ward Funeral Services inv066	£150.00
5/2/26	Colin Ward Funeral Services inv064	£150.00

164/26 Village Trees

- To discuss the quote received for the removal of the dead cherry tree on the junction of East Street and Hale Road
- To discuss the variety of tree to be planted by the Circle of Trees project in replacement of the dead cherry tree.

165/26 CEMETERY

To receive the cemetery report from the Cemetery Officer Cllr G. Frizzell.

166/26 HIGHWAY MATTERS

To discuss Highway matters including:

- Report from village walk round on 9/2/26 with Rowan Smith from LCC Highways
- To discuss extending the 30mph on Station Road to the railway bridge
- Other urgent Highways matters

167/26 MATTERS AFFECTING THE VILLAGE/CORRESPONDENCE/ITEMS FOR NEXT AGENDA

To discuss correspondence received and other matters affecting the village including:

167/26.1 Village Matters:

- Community Emergency Plan – update
- Volunteering opportunities for village participant in bronze Duke of Edinburgh award.

167/26.2 Correspondence:

28/1/26 – LCC National Highways Survey

167/26.3 – Agenda Items for next meeting

168/26 Date and time of the next meeting – **Tuesday 11th March 2026 commencing at 7pm.**

All meetings will be held in the Memorial Hall, Helpringham.

8 th April commencing at 7.30pm.	8 th July commencing at 7.30pm.	14 th October commencing at 7.30pm
13 th May commencing at 7.30pm	12 th August commencing at 7.30pm.	11 th November commencing at 7pm.
10 th June commencing at 7.30pm	9 th September commencing at 7.30pm.	9 th December commencing at 7pm.