

## **NOTICE OF MEETING AND AGENDA FOR THURSDAY 15<sup>th</sup> JANUARY 2026**

Dear Councillor,

You are hereby summoned to attend the next meeting of Helpringham Parish Council, which will be held on 15<sup>th</sup> January 2026 commencing at 7pm. The meeting will be held in the Memorial Hall.

**There will be a ten minute public forum prior to the commencement of business from 7.00-7.10pm.** During this time members of the public may ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but are not permitted to speak during the meeting.

Signature .....*Judy Pittock*.....Clerk to the Council      Date 9/1/2026

### **AGENDA**

#### **144/26 WELCOME REMARKS BY THE CHAIRMAN**

#### **145/26 APOLOGIES FOR ABSENCE**

To resolve to accept reasons for absence.

#### **146/26 SIGNING OF THE MINUTES**

To resolve to accept the Clerk's notes of the last Parish Council Meeting held on Thursday 11<sup>th</sup> December 2025.

#### **147/26 DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011.**

#### **148/26 REPORTS FROM COUNTY and DISTRICT COUNCILLORS**

#### **149/26 CLERK and COUNCILLOR'S REPORTS ON OUTSTANDING MATTERS**

To note the items that had been actioned by the Clerk and Councillors since the last meeting.

- ParishOnline – clerk's new email address [clerk@helpringhamparishcouncil.gov.uk](mailto:clerk@helpringhamparishcouncil.gov.uk) is now live.
- Maintenance of Remembrance memorial, Little Hale Rd Cemetery gates and Old Cemetery railings.
- Maintenance of village noticeboard.
- Speed awareness sign battery.
- Bin and seats – update on installation.
- Christmas tree
- Interim internal audit – to be carried out on 19/1/26
- Circle of Trees project

#### **150/26 POLICIES FOR REVIEW**

To discuss requirements for new policies and review and resolve to adopt the following policies:

- |                                |                      |
|--------------------------------|----------------------|
| • IT Policy                    | • Complaints Policy  |
| • Equality & Diversity Policy  | • Publication Scheme |
| • Anti Bullying and Harassment | • Grievance Policy   |

#### **151/26 FINANCE**

**151/26.1** To resolve to accept following documents presented by the RFO for the period 1/4/25-15/1/26:

- |                       |                           |
|-----------------------|---------------------------|
| • Bank reconciliation | • Actual v budget figures |
|-----------------------|---------------------------|

**151/26.2** To resolve to approve payments presented at the meeting:

|               |                               |         |        |
|---------------|-------------------------------|---------|--------|
| LALC          | Inv16617 – Membership 2026/27 | £300.90 | No VAT |
| Clerk's Wages | December 2025                 | £257.20 | No VAT |
| HMRC          | PAYE December 2025            | £64.40  | No VAT |

**151/26.3** To note Direct Debit payments since 11/12/25:

|          |  |        |           |
|----------|--|--------|-----------|
| 17/12/25 | E.ON Next inv0015– elec for memorial light | £23.25 | VAT £1.11 |
| 31/12/25 | Bank charges (Unity Trust Bank)            | £6.00  | No VAT    |
| 17/12/25 | Anglian Water inv15960557                  | 20.81  | No VAT    |

**151/26.4** To note the following receipts since 11/12/25:

|          |                             |         |
|----------|-----------------------------|---------|
| 15/12/25 | William Kent inv063         | £30.00  |
| 31/12/25 | Unity Trust Bank – interest | £110.87 |

**151/26.6** To discuss grant applications received from HAVCS and Citizen's Advice Bureau.

**151/26.7** To discuss the Pinfold rent.

**151/26.8** To discuss CIL income.

**151/26.9** To discuss the precept claim for 2026/27.

**152/26 PLANNING**

- **25/1219/FUL Thorpe Latimer** – letter re amended application details.
- **25/1220/LBC Thorpe Latimer** – letter re amended application details.
- **25/1266/FUL The Maltings, Station Road, Helpringham** – decision notice, application approved.

**153/26 CEMETERY**

To receive the cemetery report from the Cemetery Officer Cllr G. Frizzell.

**154/26 HIGHWAY MATTERS**

To discuss Highway matters including:

- Highways correspondence re village walk-round and footpath and road issues.
- Proposed TRO Highgate/Station Road junction – no update
- FixMyStreet ref 2853416 24/8/25 – Bollards on Station Road. 16/9/25 update – work issued to delivery gang – work still not done.
- FixMyStreet ref 8507564 5/12/25 – potholes on Engine Drove, Helpringham Fen no update.
- FixMyStreet ref 2868438 9/1/26 – overhanging hedges around railway bridge on Station Road.

**155/26 MATTERS AFFECTING THE VILLAGE/CORRESPONDENCE**

To discuss correspondence received and other matters affecting the village including:

**155/26.1 Village Matters:**

- Lincolnshire Reservoir Community Liaison Group.
- Grass cutting – update on other maintenance required.
- Community Resilience Group – update.
- Litter picking equipment.

**155/26.2 Correspondence:**

7/1/26 – NKDC Food Waste Caddy delivery update – commencing 19/1/26.

7/1/26 – LCC – report re proposed budget for 2026/27.

5/1/26 – LALC – annual training scheme membership.

**156/26** Date and time of the next meeting – Tuesday 11<sup>th</sup> February 2026 commencing at 7pm.

All meetings will be held in the Memorial Hall, Helpringham.

|   |   |   |
|---|---|---|
| 11 <sup>th</sup> March commencing at 7pm.   | 10 <sup>th</sup> June commencing at 7.30pm      | 14 <sup>th</sup> October commencing at 7.30pm |
| 11 <sup>th</sup> March commencing at 7pm.   | 8 <sup>th</sup> July commencing at 7.30pm.      | 11 <sup>th</sup> November commencing at 7pm.  |
| 8 <sup>th</sup> April commencing at 7.30pm. | 12 <sup>th</sup> August commencing at 7.30pm.   | 9 <sup>th</sup> December commencing at 7pm.   |
| 13 <sup>th</sup> May commencing at 7.30pm.  | 9 <sup>th</sup> September commencing at 7.30pm. |   |